

REPUBLIQUE DU CAMEROUN

Paix-Travail-Patrie

MINISTERE DE LA DECENTRALISATION ET
DU DEVELOPEMENT LOCALE

REGION DU NORD OUEST
DEPARTEMENT DE LA MENCHUM

**ARRONDISSEMENT DE
FUNGOM
COMMUNE DE ZHOA**



REPUBLIC OF CAMEROON

Peace-Work-Fatherland

MINISTRY OF DECENTRALIZATION AND
LOCAL DEVELOPMENT

NORTH WEST REGION
MENCHUM DIVISION

**FUNGOM SUB DIVISION
ZHOA COUNCIL**

CONTACT;237677869751

**SERVICE DE PASSATION DES
MARCHES PUBLIQUE**

**SERVICE FOR THE AWARD OF
CONTRACTS**

REF . No. **180/005/ZC/CAs/SG**

ZHOA THE

TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER

N° 08 /ONIT/MAYOR ZHOA COUNCIL/ZC ITB/PIB 2024 of ...26/04/2024

**THE SUPPLY AND INSTALLATION OF 100 SOLAR STREET LIGHTS IN
ZHOA MUNICIPALITY IN FUNGOM SUB-DIVISION, MENCHUM
DIVISION OF THE NORTH WEST REGION COUNCIL AREA BY NORMAL
PROCEDURE**

1. SUBJECT OF THE INVITATION TO TENDER:

Within the framework of the 2024 Public Investment Budget, THE LORD MAYOR OF ZHOA COUNCIL, Contracting Authority, hereby representing the state of Cameroon launches an Open National Invitation to Tender **UNDER CONDITIONS OF NORMAL PROCEDURE** for the supply and installation of 100 solar street lights in zhoa municipality in fungom sub-division, menchum division of the north west region

2. NATURE OF WORKS:

The works subject of this invitation to tender shall require the for the for the supply and installation of 100 solar street lights in zhoa municipality in fungom sub-division, menchum division of the north west region n in zhoa council area. And the detailed information provided in the technical specifications.

3.EXECUTION DEADLINE:

The maximum execution deadline provided for by the project owner for the execution of the works subject of this tender shall be **ninety calendar days (three months)** with effect from date of notification of the service order to start execution.

4. ALLOTMENT:

The works subject of this invitation to tender shall be one lot defined with specifications as in the table below:

| Lot | Works | Locality |
|------------|--|--|
| 1 | for the supply and installation of 100 solar street lights | zhoa municipality in fungom sub-division, menchum division of the north west region zhoa council area. |

5.ESTIMATED COST:

The estimated cost after preliminary studies is as shown on the table below;

| Lot | Works | Locality | Estimated cost |
|------------|--|--|-----------------------|
| 1 | Supply and installation of solar street lights | 100 Solar street lights in zhoa municipality in fungom sub-division, menchum division of the north west region in zhoa council area. | 50,000,000 FCFA |

6. PARTICIPATION AND ORIGIN:

Participation is opened to duly legalize Cameroonian enterprises that fulfill the requirements of this invitation to tender.

7. FINANCING:

The services which form the subject of this invitation to tender shall be financed by the Public Investment Budget of the 2024 financial year of the republic of Cameroon as specified in the table below;

| Lot | Ministry | Project Owner | Works | Provisional Amount | Vote of charge N° | Expenditure Authorization N° |
|------------|------------------|----------------------------------|---|----------------------------|--------------------------|-------------------------------------|
| 1 | MINDDEVEL | The Mayor of Zhoa council | 100 Solar street lights in zhoa municipality in menchum division of the north west region | 50,000,000 FCFA | 5827100449 | IZ03401 |

| | | | | | | |
|--|--|--|-----------------------|--|--|--|
| | | | in zhoa council area. | | | |
|--|--|--|-----------------------|--|--|--|

8. BID BONDS(PROVISIONAL GUARANTEE):

Each bidder must include in his/her administrative documents a bid bond issued by a first – rate bank approved by the Ministry in charge of finance featuring on the list in Document 10 of the Tender File with a validity period of ninety(90) days from the date the bids are opened.

| lot | Works | Locality | Estimated cost | Bid Bond | Tender Fee |
|-----|--|--|-----------------|---------------|------------|
| 1 | Supply and installation of solar street lights | 100 Solar street lights in zhoa municipality menchum division of the north west region in zhoa council area. | 50,000,000 FCFA | 1,000,000FCFA | 50,000FCFA |

9. CONSULTATION OF THE TENDER FILE:

Interested eligible bidders may obtain further information during working hours as from the date of publication of this tender notice, at the office of the Mayor of ZHOA Council, Tel: 677869751

10. ACQUISITION OF TENDER FILE

The Tender File may be obtained from the office of the Mayor of ZHOA Council (service of Public Contracts) Tel: 67472665 as soon as this notice is published upon presentation of a treasury receipt attesting to the payment of a non-refundable sum of **Fifty thousand (50,000) FCFA**, payable at the ZHOA Council Treasury or any other treasury staff.

11. SUBMISSION OF BIDS:

Each bid drafted in English or French in eight **(08) copies** that is **one original(01) and seven (07) copies** marked as such, should reach the office of the Mayor of ZHOA Council not later than **the 28/05/2024 at ...11.....AM_**. local time and should be in three different envelopes marked as:

- Envelope A: Administrative documents
- Envelope B: Technical documents
- Envelope C: Financial offer

These three envelopes should be enclosed into a fourth one that should carry the inscription:

OPEN NATIONAL INVITATION TO TENDER
N° 08/ONIT/MINDDEVEL/ZC/ZCITB/ 2024 of 26/04/2024
FOR THE SUPPLY AND INSTALLATION OF 100 SOLAR STREET LIGHTS IN THE
ZHOA MUNICIPALITY IN FUNGOM SUB-DIVISION, MENCHUM DIVISION OF THE
NORTH WEST REGION IN ZHOA COUNCIL AREA .
“To be opened only during the bid opening session”

12. ADMISSIBILITY OF OFFERS:

Under penalty of rejection, the required administrative documents must be imperatively produced as original documents or certified true copies as authentic by the issuing authority or Administrative authorities (Senior Divisional Officer, Divisional Officer etc.) of the original documents required, in accordance with the Special Regulations of the Invitation to tender, they must not be more than three (03) months old.

Any bid not in compliance with the specifications of this notice and file tender shall be declared inadmissible. Notably, the absence of the bid bond issued by a first - rate bank approved by the Ministry in charge of finance or its non-compliance with the model documents of the tender file shall lead to outright rejection of the bid without any possibility of appeal.

13. OPENING OF BIDS:

The bids shall be opened in one (01) lot: on /...28/05/2024 at11 AM .prompt local time at the Conference Hall of ZHOA Council, in the presence of the bidders or duly authorized representatives having full knowledge of the file (power of attorney).

14. EVALUATION CRITERIA:

The bids shall be evaluated according to the main criteria as follows:

Tender conformity shall be evaluated as per the following:

- ❖ Offers (bids) submitted after the deadline as per the following;
- ❖ Bids submitted in an unsealed envelope shall be rejected
- ❖ External envelopes with identification marks or inscriptions which may lead to the identification of the said company shall be rejected
- ❖ Absence of original or properly certified administrative document or documents certified more than one time shall be given 48 hours to replace it.
- ❖ Absence of bid bonds or certified check, Bqnk check, legal mortgage or Bank Guaranty or Bidbond not issued directly in bidders name by a first rate bank approved by the ministry in charge of finance, the bidder shall simply be rejected.

NB: Bid bond for a group of enterprises must bear the name of mandated enterprise with the names the other enterprises mentioned as well.

II. Main qualification criteria:

The criteria for qualification of candidates should be on the technical and financial capabilities of the candidates to carry out the tasks forming the subject of the invitation to tender.

They were determined in relation to the nature and content of the task to be executed. Hence in the evaluation of :

- (i) Technical documents, it shall be the binary method (YES or NO) based on the following distribution points:

| CRITERIA | POINTS |
|--|--------|
| GENERAL PRESENTATION OF THE BIDS | 6 |
| EXPERIENCE OF THE COMPANY | 9 |
| QUALITY OF PERSONNEL AND MANAGEMENT OF THE COMPANY | 9 |
| TECHNICAL EQUIPMENT | 5 |
| METHODOLOGY FOR THE EXECUTION OF WORKS | 11 |
| TOTAL | 40 |

NB:

- A technical score of less than 70% in the evaluation of technical documents shall simply be rejected.

-Details of these main qualification criteria are specified in the evaluation grid found in the special Tender Regulations(RPAO).

- (ii) Financial Offer, it shall consist of going through the bill of quantities in reference to the unit price schedule and the sub detail of unit prices.

15. VALIDITY OF OFFERS:

Bidders shall be bound by their bids for a period of ninety (90) days with effect from the date of opening of bids.

16. AWARD OF THE CONTRACT:

The contract shall be awarded to the contractor fulfilling the administrative, technical and financial conditions. (Least financial offer)

17. COMPLEMENTARY INFORMATION:

Further complementary information may be obtained from the office of the Mayor, ZHOA Council (Service of Public Contracts) from Monday to Friday between 7:30am and 3:30pm. Tel: 677869751 .

18. AMENDMENT TO THE INVITATION TO TENDER:

The Contracting Authority may at any time, amend this invitation to tender. Delays caused by such amendments shall be considered in the period given to bidders to submit their bids. He shall publish the amendments and communicate some to companies that bought the tenders file. Delays

caused by such amendments shall also be considered in the period given to bidders to submit their bids.


Copies:

- CHAIRMAN ZCITB
- ARMP bamenda(for publication and filing)
- Divisional Service for the award of Contracts(for filing)
- Local Radio House(s), to facilitate publicity
- BILL BOARDS
- Mayor Zhoa Council
- CHRONO

THE LORD MAYOR
ZHOA COUNCIL
(Contracting Authority)

Done at ZHOA, the

**MAYOR OF
ZHOA COUNCIL**



Titus Ndongkeh